ASSIGNMENT:

1. Why is choosing the right question important in Monitoring and Evaluation?

To choose a right question in monitoring and evaluation is very important for the following reason. It is lead to further action such as project improvement, project mainstreaming and project redesign.

Monitoring questions as to be specific as ideally to be answered through the collection of quantitative and qualitative data

For example such as outcome of project, input, efficiency, effectiveness and impact so on, all require a level of types of question to design as to assess and make a finding to be independent.

2. Using Archival data has its own bottlenecks. Name five and explain how to overcome them.

Archival data is the process of removing the data that is not any more active, it protect the information that are not need for daily operation, it may be needed to be accessed occasional, data Archive it serve as a way of reducing primary storage and cost related, Rather than acting as data recovering mechanism

1. Offline data storage is the in which data Archival is written to tape or other removal data media tape data archival is less consume less power than desk systems, it is actual the lowest cost Archival data storage
2. Online data storage which place archive data on the disk, where it is ready accessible for anyone who want to use it, archival is a frequently file based used,
3. Public data sets are data that usual collected by various government agencies and academic institutions makes their data available to the public for research purposes and it does not include human subjects.
4. Private data sets are those that include in data collected previously by another researcher for another study, or data collected by another agency for evaluative research purposes as well your own data that you collected for previous study.
5. Archival research is more generally more complex and time consuming than library and internet research, presenting challenges in identifying location and interpreting relevant documents, to overcome them it is only when you have sufficient financial support and logistics that could make you to have access because it require much more travel from point to another can be overcome by financial logistical and a technical support only.

3. Why is research important component in monitoring and evaluation? Give and explain four.

The four important components of monitoring and evaluation as follow:

1. Origination structure with M&E function, implementation of M&E at any level required the unit whose main purpose is to coordinate M&E at its all function
2. Human resource capacity for M&E, such component emphasizes the need to have the necessary human resource that can run human M&E unit function by hiring employee who has necessary knowledge and experience in E&M implementation. The employed staff in M&E unit should be those who is technical know-how with adequate knowledge and experience
3. Data dissemination and use the information that is to gathering during the project implementation phase needed to be used to informed future activities, either to reinforce implemented strategy in project.
4. Monitory and evaluation framework/logical framework it outlines the objective, inputs, outputs and outcomes of the intended project and the indicators that will be used to measure and the assumptions that the M&E system will adopt, establish coordinated monitory and evaluation planning procedures for key M&E stakeholders, dedicate staff time and resources to align the M&E plan that describes the implementation of implementation plan
5. Routine program monitoring refers to the continuous and routine data collection analysis and reporting that takes place during project implementation to assess meeting the set objectives, activities performance results develop distribution and maintain standardized for data collection, analysis and reporting and produce a clear plan for timely collection of high quality data implement regular assessments of the quality of program for monitoring dat.

Reference:

[www.unaids.org/sites](http://www.unaids.org/sites)